

SEPTIMUS AUCTION HOUSE

AUCTION SALE COLLECTIBLES, BOARDGAMES, RPG & CCG, GAMING ORIGINAL PAINTINGS & DRAWINGS JUNE 9TH 2019

HOW TO CREATE A BIDDER ACCOUNT, REGISTER FOR THE SALE & BIDDING OPTIONS

Here's a « Step-by-step How-To » for all of you who would like to register, participate and place bids on the next auction run by Septimus Auction House, on June 9th 2019 in Gosselies (Belgium).

For this one and only time ever :

- **Talisman box covers original art by Ralph Horsley**
- All historical and legendary **Legend of the Five Rings CCG Bayushi Kachiko original paintings by Matthew D. Wilson**
- L5R, M:TG and D&D **original art by Brian Snoddy, R.K Post and Chris Seaman**

will be auctioned, as well as very rare boardgames & RPG, including an original GenCon edition copy of the **Dune : Chronicles of the Imperium RPG by Last Unicorn Games**.

For any questions, inquiries or help, please do not hesitate to contact:

Septimus Auction House: info@septimus.auction

Jean Huchon (Septimus Auction House): jean.huchon@septimus.auction

STEP 1: CREATING A BIDDER ACCOUNT

In order to participate and place bids, you first need to create an account. The auction sale will be available live online throughout the world and everyone with a valid bidder account will be able to place bids live online and/or through absentee bids and/or even by phone on the day of the auction, in which case you will be called by the auction house. The auction will go online through Drouot Online for all of you who can't attend the sale in Belgium.

The subscription procedure takes 10 minutes to complete.

- 1- Go to Drouot Online (English version) at <https://www.drouotonline.com/en>
- 2- Should you want to switch the language, just click on « EN » on the top menu and select your preferred language.
- 3- Click « I create my account Drouot Digital »
- 4- Click « Create your account »

LOG IN

- 1- Please fill in all required fields and verify your international phone code as you enter your phone number.
- 2- Check « I declare that I have read and that I understand the Terms of Use of Drouot Digital »
- 3- Click « Continue »

- 4- Please check your emails (and spam folder) for the confirmation email from Drouot Digital and click « confirm account validation »
- 5- In the pop-up window which opens, enter your password in the « Sign In » field, and log in to your newly created account.

PHONE VALIDATION

- 1- Please verify your international code again and phone number.
- 2- Click on « Receive my validation code »
- 3- Enter the code you have just received by text message
- 4- Click « Confirm »

CREDIT CARD

- 1- Click on « Register a credit card »
- 2- Fill in the required fields. Drouot Online will charge 2 euros and will immediately refund them to check your credit card is valid
- 3- Click « Yes, I confirm my payment »

IDENTITY DOCUMENT

- 1- Fill in the required fields
- 2- Upload a JPG file of the identity document you have selected (please do not use the webcam option)
- 3- Click « Confirm » and validate

CONGRATULATIONS

- 1- Go to my Profile where you can update and check your profile.

STEP 2: REGISTERING TO THE AUCTION SALE

Once you have created your account, you need to register to the sale in order to participate and bid (or leave an absentee bid)

- 1- Go to Drouot Online (English version) at <https://www.drouotonline.com/en>
- 2- My account – Log In
- 3- Follow the link to the auction page : <https://www.drouotonline.com/ventes/98096/septimus-vente-aux-encheres-de-bandes-dessinees-de-cinema-comics-et-de-jeux-de-role?refurl=septimus-vente-aux-encheres-de-bandes-dessinees-de-cinema-comics-et-de-jeux-de-role>
- 4- Don't forget that by clicking the FR or EN tab on the top of the page, you may switch to whatever language you prefer.
- 5- Click the black button « Register »
- 6- Please check all three acceptations
- 7- Click « I confirm my registration to the sale »

STEP 3: BIDDING LIVE, ABSENTEE BIDS AND BEING CALLED DURING THE AUCTION

In order to place bids, you MUST first create an account on Drouot Online AND register to the sale itself.

There are 3 different bidding options :

- Bidding live online on the day of the auction
- Leaving Absentee Bids
- Requesting a phone call, live on the day of the auction

You may choose any or all options at the same time. You indeed can bid live, be called and guarantee a bid by placing an absentee bid.

A/ BIDDING LIVE

If you want to bid live on the day of the auction, you need to log in to your account on Drouot Online. You first must have registered to the sale before the auction begins.

- 1- Click on the auction sale
- 2- Click « Live in progress »
- 3- Click on « Live »
- 4- Make sure Flash Player is enabled on the website (check your browser parameters)
- 5- Click to bid live on an object. If you win the auction, a « You have won the auction » message will appear.
- 6- Make sure to bid fast, as a new item is auctioned every 30 seconds.

B/ LEAVING / PLACING AN ABSENTEE BID AND / OR ASKING TO BE CALLED LIVE

If you can't bid live, or should you want to make sure you won't miss an item for sale, you have two options, the absentee bid and/or asking for the auction house to call you by phone for you can bid live without following the auction live online.

Placing an absentee bid and/or asking to be called must be done before June 8th 2019, 8p.m GMT.

- 1- Follow the link to the auction sale: <https://www.drouotonline.com/ventes/98096/septimus-vente-aux-encheres-de-bandes-dessinees-de-cinema-comics-et-de-jeux-de-role?refurl=septimus-vente-aux-encheres-de-bandes-dessinees-de-cinema-comics-et-de-jeux-de-role>
- 2- For every item you want to place and absentee bid or be called, click on the item.
- 3- Click « Leave an absentee bid »
- 4- Check « Leave an absentee bid » if you want to do so, and enter you Maximum bid
- 5- Check « I want to be called during the auction » if you want to be called when the item is put for sale. Two conditions are required to be called. First, you need to pick up the call. The auction house will try to reach you twice. Should you fail to answer, you will miss the auction. Most often, bidders check both options and leave an absentee bid AND ask to be called. Second, your call will only be considered if your minimum bid is equal or higher to the low estimated value of the item. So, if an item is estimated between 2000 – 2500 euros, by being called, you will have an automatic minimum bid at 2000 euros.
- 6- If you want to make sure you don't miss an item, we recommend you leave an absentee bid AND ask to be called.

C/ LEAVING AN ABSENTEE BID / TELEPHONE REQUEST OFFLINE FORM

Septimus Auction House offers an alternative bidding option for leaving absentee bids and/or asking to be called, for those of you who would be uncomfortable with the Internet or late at creating and account/registering for the sale.

- 1- Go to <http://www.septimus.auction/en/> (you can switch languages to French and Dutch)
- 2- Click « Purchase orders » in the left menu

- 3- Download the « Purchase order and telephone request form »
- 4- Print, fill in and check the required fields (capital letters please)
- 5- Scan the form and mail it properly filled at info@septimus.auction

FREQUENTLY ASKED QUESTIONS

1/ How does an « Absentee Bid » work ?

An absentee bid means that the auction house will automatically bid for you, should you miss the sale or not be able to be called or bid live. It is the maximum price you are willing to pay for an item.

When you enter your maximum bid, it does not mean this will be the price you will eventually pay. Every item has a reserve price (approx. half the highest estimated value).

- Should your maximum bid be lower than the reserve price, your absentee bid will be ignored.
- Should your maximum bid be higher than the reserve price and if you're the only bidder, you will automatically win the auction at the reserve price (much lower than the estimated price range)
- Should your maximum bid be higher than the reserve price and there are multiple bidders, the auction will start at the second highest absentee bid (therefore ignoring all lower bids). The second highest bidder will automatically be outbid by the top highest bidder, meaning the second highest bidder should either bid live or ask to double his/her chance by asking to be called live, and, in the other hand, the highest bidder will have a chance to win the auction for a lower price than his/her maximum bid.

2/ I am late at creating an account / registering. Can I still participate and place bids ?

Yes and no. If you failed in creating an account and/or registering to the auction sale before June 8th 8p.m GMT, you won't be able to bid live.

But you still can leave an absentee bid and/or request a phone call.

Send an email at info@septimus.auction and/or jean.huchon@septimus.auction with:

- Your complete name/firstname, address, ZIP, City, State, Country, phone number (with international code).
- For every item you are interested in, you must give the item number, leave your absentee bid (your maximum bid) and /or request a phone call.
- You must also join a JPG or PDF file of a legal and valid identity document.
- You must also join all bank info, including IBAN and BIC infos.

3/ If multiple bidders are placing the same bid, who comes first ?

Should there be multiple winning bids of the same amount, the winner is determined as followed:

- Live bid in the auction room comes first (from bidders in the room and absentee bids automatically placed by the auction house).
- Should the winning bid(s) be online or by phone, the first to bid comes first
- Then, after giving priority to bidders in the room, absentee bids, phone calls and online bids, late bidders who did not register or create their account online come last.

We strongly recommend, in case of a doubt, to leave an absentee bid high enough to make sure you may come first in case of a tie, as long as it is your potential highest bid knowing you may as well eventually win the auction for a (much) cheaper price.

4/ What final price will I pay for an item ?

When you win an auction, you must pay all taxes. Most auction houses bill an average of 24 to 34% taxes in addition to the winning bid.

Septimus Auction House charges 22% + 2 euros per winning bid as mentioned in the Terms of Use of Drouot Online and Septimus Terms of Use.